



TALENT BEYOND
—BOUNDARIES—

Talent Catalog Registration Guide

REFUGEES CAN WORK INTERNATIONALLY.

In this guide:

- Learn about accessing international employment opportunities that you may be eligible for
- Learn how to register your skills and experiences to compete in the international job market
- Discover useful tips to improve your profile and job prospects

About Talent Beyond Boundaries

Talent Beyond Boundaries is a nonprofit organization committed to opening labor mobility pathways for refugees and other displaced people. We envision a world where forcibly displaced people can use their skills and talents to move to secure futures.

Learn more about us and the work we do by visiting talentbeyondboundaries.org.

What do we do at Talent Beyond Boundaries (TBB)?

Many refugees and displaced people have marketable skills, yet find themselves in countries where they don't have the right to work locally and are locked out of international employment opportunities.

By engaging governments, refugee-serving organizations, the business sector, and local communities, we're creating safe, legal pathways that enable displaced people to move for work, resume their careers, and rebuild their lives with dignity.

In short, we link refugees and other displaced individuals with international employment opportunities.



We have been endorsed by the governments of Australia, Canada, and the United Kingdom



Enrollment and participation in our project is completely free of charge



Talent Beyond Boundaries has no political or religious affiliation

What is the Talent Catalog? How can registering my profile help me?

The Talent Catalog is the first online database designed to collect comprehensive data on the professional backgrounds of refugees and displaced people. By registering in the Talent Catalog, you will join thousands of skilled people who are interested in international employment.

Once we receive your profile, we will store it in our secure database. At the same time, our team is reaching out to employers through our network of partners. When an employer expresses interest in your profile and skills, we share your CV with them in accordance with our Privacy Policy, and we facilitate the hiring process should they decide to proceed with you.

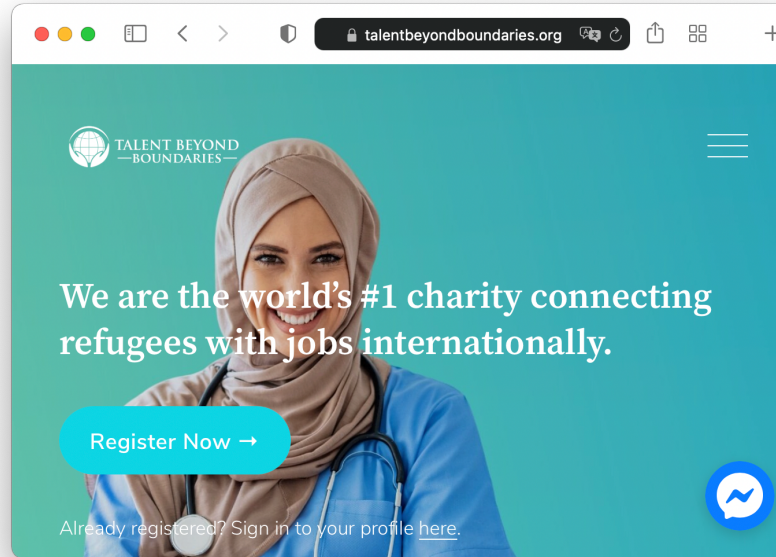
Please note that TBB will only contact you if an employer expresses interest in your profile and skills. While we try to help as many candidates as possible, unfortunately, we are unable to find opportunities for each individual candidate.

How to register yourself in the Talent Catalog

It only takes 7 minutes!

Getting Started: Visit the Talent Catalog Homepage

[Click Here](#) or visit tbbtalent.org.



Step 1: Enter your contact information

This allows us to contact you in case we find an opportunity that matches your skills. Adding your email and phone number is recommended.

A screenshot of the registration form on the website, showing Step 1 of 9. The title is "How can we contact you?". Below the title is a paragraph of text: "If possible please provide this response in English so it can be more easily reviewed by our team. If you feel more comfortable using your native language please do so and we will have a translator convert it for our team." There are two input fields: "Email" with the value "example@email.com" and "Phone" with the value "123456789". A "Privacy - Terms" link is at the bottom right.

Step 2: Enter your personal information

This includes your full name, birthdate and current location

A screenshot of the registration form on the website, showing Step 2 of 9. The title is "Tell us about yourself". Below the title is a paragraph of text: "If possible please provide this response in English so it can be more easily reviewed by our team. If you feel more comfortable using your native language please do so and we will have a translator convert it for our team." There are two input fields: "First name" with the value "John" and "Last name" with the value "Smith". A "Privacy - Terms" link is at the bottom right.

Step 3: Enter your occupation

This is your main field of expertise (not your previous experiences). Examples of occupations are accounting, medicine, writing, administration, etc. You can add multiple occupations if you have more than one. In the next step, you can save multiple experiences under the same occupation.

Step 3 of 9
Tell us about your occupation

If possible please provide this response in English so it can be more easily reviewed by our team. If you feel more comfortable using your native language please do so and we will have a translator convert it for our team.

What is the main field that you have skills in? *

Accountant

How many years of work experience do you have in this field? *

Do not include years spent studying in this occupation

Privacy - Terms

Step 5: Add your educational background

This allows you to add your previous academic degrees. After choosing your highest level of education, click on "Add Education" to add your university and degree names and duration.

Step 5 of 9
Tell us about your education

If possible please provide this response in English so it can be more easily reviewed by our team. If you feel more comfortable using your native language please do so and we will have a translator convert it for our team.

What is the highest level of education you've obtained?

Bachelor's Degree

Add education

Privacy - Terms

Step 4: Add your working history

This is the most important step! Required details include company name, contract type, and role description. It is important that you elaborate on your previous experiences and describe them in detail, including your job description and responsibilities. For example, if you are a teacher, include which subject and grade you taught, which methods you used to teach, what responsibilities you had in the school, etc. **The more information you provide, the easier it will be to connect you with employment opportunities that match your skills.**

Step 4 of 9
Tell us about your working history

If possible please provide this response in English so it can be more easily reviewed by our team. If you feel more comfortable using your native language please do so and we will have a translator convert it for our team.

Company Name *

Accounting Firm

Country *

Afghanistan

Step 6: Add your language skills

You can choose your English skill levels (spoken and written) as well as add other languages.

Step 6 of 9
What languages do you speak?

If possible please provide this response in English so it can be more easily reviewed by our team. If you feel more comfortable using your native language please do so and we will have a translator convert it for our team.

How well do you speak English? *

Full Professional Proficiency

How well do you read and write in English? *

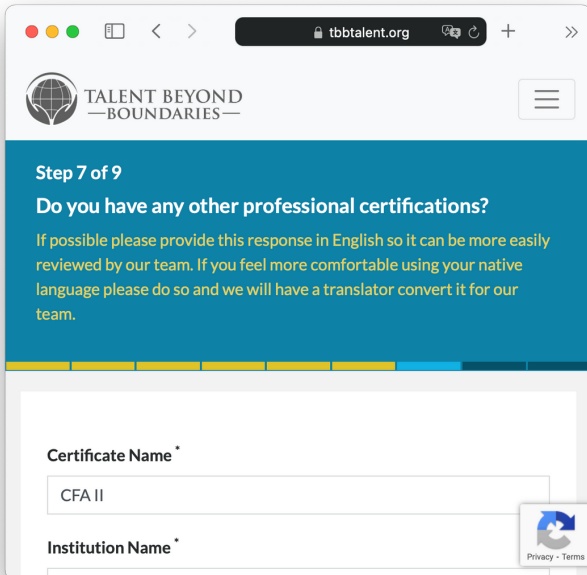
Full Professional Proficiency

Privacy - Terms

How to register yourself in the Talent Catalog

Step 7: Add your professional certifications

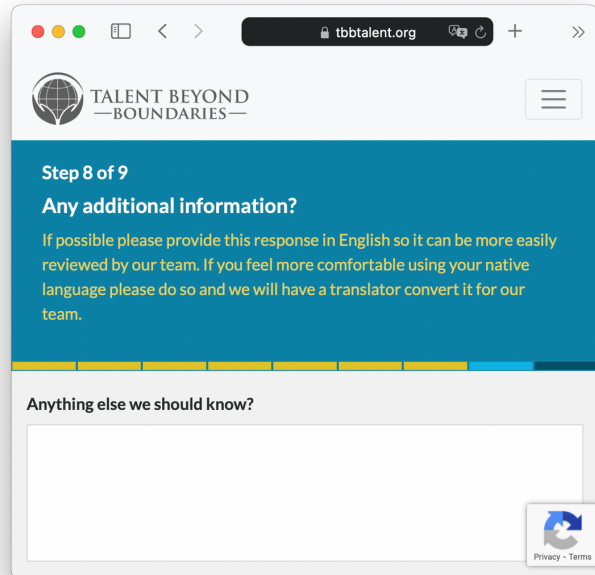
If you have any professional certification(s) in your field(s), such as Project Management Professional (PMP) certification, you can add them here. This is not a mandatory step.



The screenshot shows a web browser window with the URL tbbtalent.org. The page header features the 'TALENT BEYOND BOUNDARIES' logo. The main heading is 'Step 7 of 9' followed by the question 'Do you have any other professional certifications?'. Below this is a paragraph of instructions: 'If possible please provide this response in English so it can be more easily reviewed by our team. If you feel more comfortable using your native language please do so and we will have a translator convert it for our team.' There are two input fields: 'Certificate Name *' with 'CFA II' entered, and 'Institution Name *'. A 'Privacy - Terms' link is visible in the bottom right corner.

Step 8: Additional information

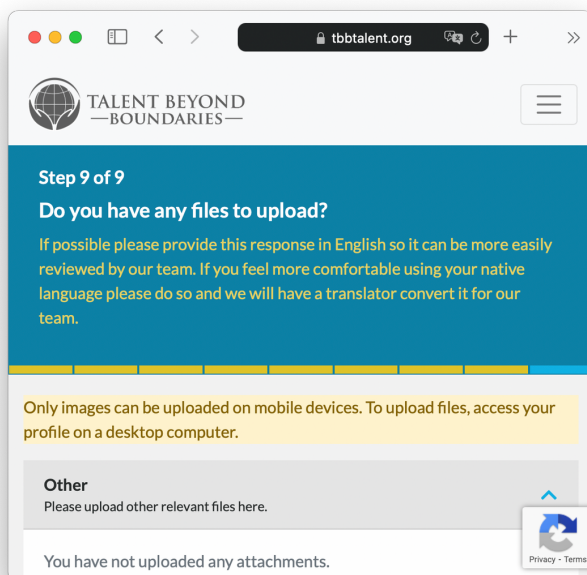
This section allows you to add any comments or additional information about yourself and your background. It is completely optional.



The screenshot shows a web browser window with the URL tbbtalent.org. The page header features the 'TALENT BEYOND BOUNDARIES' logo. The main heading is 'Step 8 of 9' followed by the question 'Any additional information?'. Below this is a paragraph of instructions: 'If possible please provide this response in English so it can be more easily reviewed by our team. If you feel more comfortable using your native language please do so and we will have a translator convert it for our team.' There is a large text area labeled 'Anything else we should know?'. A 'Privacy - Terms' link is visible in the bottom right corner.

Step 9: Upload your documents

This section allows you to upload scans of your documents, including certifications and your CV. While it is optional, we encourage you to upload your CV if you have it ready.



The screenshot shows a web browser window with the URL tbbtalent.org. The page header features the 'TALENT BEYOND BOUNDARIES' logo. The main heading is 'Step 9 of 9' followed by the question 'Do you have any files to upload?'. Below this is a paragraph of instructions: 'If possible please provide this response in English so it can be more easily reviewed by our team. If you feel more comfortable using your native language please do so and we will have a translator convert it for our team.' A yellow warning box states: 'Only images can be uploaded on mobile devices. To upload files, access your profile on a desktop computer.' There is a section labeled 'Other' with the text 'Please upload other relevant files here.' and a message at the bottom: 'You have not uploaded any attachments.' A 'Privacy - Terms' link is visible in the bottom right corner.

Still have any questions? Let us know!

If you have any questions or concerns, please feel free to get in touch with us by email at info@talentbeyondboundaries.org or by messaging us on [Facebook](#).



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